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**GOVERNMENT OF ODISHA**  
**DEPARTMENT OF HIGHER EDUCATION**

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No. PT2-HE-LSFXI-POLICY-0004/2016 21685 /HE, Dated 19-8-17

From

G. V. V. Sarma, IAS,  
Addl. Chief Secretary to Government.

To

All Principals of the Colleges/Institution Heads (Non- SAMS Colleges inside & Outside the State of Odisha)

Sub: Online verification of applications and documents for award of e-Medhabruti Fresh 2016-17 and 2017-18 and Renewal 2016-17 and 2017-18.

Madam / Sir,

I am to say that so far, applications were being collected from students for award of fresh and renewal scholarship 2016-17 under e-medhabruti scholarship scheme of the Higher Education department. These applications were verified offline by the concerned Institution Heads.

Now online applications are invited from students for award of fresh scholarship 2017-18 under e-medhabruti scholarship scheme of the Higher Education Department through fresh Advertisement. The last date of filling online application by the students studying inside & outside State is 20.09.2017.

For the year 2016-17 the list of provisionally selected students was uploaded on the e - medhabruti website on 22.05.2017 with instruction to the Principals to verify the non-validated applications by 07.06.2017. **However it is a matter of serious concern that less than 15 % of institutions have replied so far.** Even among the validated cases, it was found that some ineligible applicants have been validated leading to doubt whether the Principal had actually verified. The inconsistencies include entry of the marks other than the marks of preceding examination, aggregate marks not given, reply received from mail id other than the college id etc.,

In order to expedite disposal of e-medhabruti scholarships to eligible students, it has been decided that for both the year 2016-17 & 2017-18, the fresh & renewal cases

will be authenticated online by the Head of the institution/ Principal of the college. This means no further off-line documents will be entertained.

1. The Guidelines for selection of students for award of different scholarship under e – Medhabruti scheme vide letter No. 32378 / HE, Dt. 16.11.2016 and No. 20571/ HE, Dt. 08.08.2017 for the year 2016-17 and 2017-18 respectively have been uploaded in our website for reference. The guidelines have to be followed scrupulously for verification of online applications. For Technical & Professional scholarship, the qualifying marks in last examination ( in aggregate – 60% of 12<sup>th</sup> Board or 60% in +3 / equivalent examination as applicable to pursue the Technical / Professional courses for both boys and girls) is mandatory from the year 2017-18.

- For 2017-18 only +2, +3, P.G. & Technical / Professional scholarships are awarded. The Special Girls Merit Scholarship has been merged with the Technical and Professional category from 2017-18. The Technical and Professional students (both boys & girls) are eligible for scholarship whose annual parental income does not exceed Rs. 6.00 lakh per annum.
- M. Phil and Ph.D students are not eligible under P.G. merit as per e-Medhabruti guideline for any year. Also the students of B.Ed and M.Ed are not eligible for scholarship.
- In last year 2016-17 a quota of 110 scholarship existed for lateral entry engineering students. This head is removed in the year 2017-18.
- For both years 2016-17 & 2017-18 the students will be eligible as fresh applicant only if he / she is pursuing the course in the immediate successive academic year. This is to ensure that merit comparison is fair and objective. For example, a student completing +2 in 16-17 only can apply for fresh Tech./ Professional scholarship in 16-17.

2. For the fresh cases of academic year 2016-17, the required documents such as income certificate, mark sheet, resident certificate and bank account details have to be collected and verified by the Principal. As per e-medhabruti guidelines 10<sup>th</sup> / +2/ +3 marks should be more than 60% for Junior Merit, Senior Merit, P.G. Merit respectively. For Technical or Professional / Special Girls Merit scholarship no minimum mark in



previous exam is prescribed for 2016-17 fresh selection. The applicants should be resident of Odisha and combined parental income should not exceed 6 lakhs per year.

3. A new user id & password shall be created for Principal of each non SAMS Educational Institution. **If all documents are found correct, they have to be scanned and uploaded** in the college Principal log-in under the tab 'scholarship details'.

4. For the fresh cases of academic year 2017-18, the students are required to apply online through [www.medhabruti.org](http://www.medhabruti.org) and upload the required documents such as income certificate, mark sheet, resident certificate and bank account details. All such documents will be displayed in the Principal's login under the tab 'Scholarship details'. The Principal has to verify them, as per e-medhabruti guidelines. 10<sup>th</sup> / +2/ +3 marks should be more than 60% for Junior Merit, Senior Merit, P.G. Merit , Technical or Professional scholarship. The applicants should be resident of Odisha and combined parental income should not exceed 6 lakhs per year. **Only if all details are found correct, they have to be authenticated.**

5. In case of 2016-17 & 2017-18, students eligible under PRERNA scholarship given by ST & SC Department are not eligible for e-medhabruti. The students selected for or receiving any other scholarship under the State /Central Scheme are also not eligible for e- Medhabruti.

6. The Principal has to ensure that the correct data has been uploaded.

- Genuineness of the student i.e. he/she is/was studying in the college/institution for the particular year.
- Correct data regarding parental income, mark secured and residence have been verified.
- Only students who are residents of Odisha are eligible for scholarship.

If any error is found, the Principal will rectify the error. If all data are correct, the Principal will authenticate the record for the application to be considered by the department. **Merit lists will be drawn only from the records authenticated within the timeline given.**

7. In both the years 2016-17 and 2017-18, if any student had applied more than one time, only single record will be authenticated by the Principal.

**8. Only aggregate marks secured** (as per 10<sup>th</sup>/ +2 / +3 board examination marksheet) out of the maximum marks prescribed shall be filled.

9. For selection of Junior Merit/ Senior Merit / P.G. Merit/ Technical or Professional/ Special Girls Merit scholarship, the 10<sup>th</sup>/ +2 / +3 aggregate mark secured by the students in the previous exam only shall be taken in to account.

10. After authentication of 2016-17 fresh cases, it will be automatically displayed under the 2017-18 renewal cases. So Principals have to complete 2016-17 fresh cases and then only they will authenticate 2017-18 renewal cases.

11. If any ineligible student record is shown in the fresh or renewal list, such record details have to be uploaded in the 'complaints register' tab in Principal login with reasons for ineligibility.

### **RENEWAL**

**Henceforth, students need not apply separately for renewal in any year.** For Renewal of 2016-17 and 2017-18, one time uploading of the marks sheet, income certificate and bank passbook front page will be done for the eligible students listed in the Principal's login id. Only students continuing in the concerned academic year has to be authenticated. For this uploading, the documents already submitted during fresh selection only shall be uploaded. In case income is more than 6 lakhs p.a or marks secured is below 60% ( except for students selected up to 16-17 under Tech./ Prof scholarship where no minimum marks are prescribed in +2/ +3 exam), Principal shall not authenticate such record and mention such cases in the complaints tab. In case of non-availability of old income certificate, new certificate may be given. In case the student changes the bank account number, the new details will be uploaded.

**The Principal / Head of Institution will be personally responsible for authenticating only genuine students from the records displayed in their login.**

The instruction manual for updation and authentication is available in the portal [www.medhabruti.org](http://www.medhabruti.org). The user name and password for the Principal login will be sent through SMS / email to the registered mobile number / email of Institution Head.

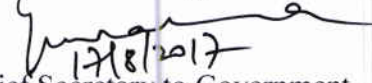
The following officials of scholarship cell are allotted against the districts mentioned below for the purpose of clarifying queries relating to validation of e-Medhabruti fresh and renewal application for session 2016-17 & 2017-18.

SL. No	District	Officer with Mobile No.
1	Angul, Balasore, Bargarh, Bhadrak, Bolangir, Boudh, Cuttack, Deogarh, Dhenkanal, Gajapati	Mr. AL. Mirdha 7656947228
2	Ganjam, Jagatsinghpur, Jajpur, Jharsuguda, Kalahandi, Kandhamal, Kendrapara, Keonjhor, Khurda, Koraput	Mr. Tapan Mallik 7656947245
3	Malkangiri, Mayurbhanj, Nawarangpur, Nayagarh, Nuapada, Puri, Rayagada, Sambalpur, Sonapur, Sundargarh	Ms. Madhusmita Majhi 7656803657

In addition to the above number the landline number 0674-2396550 may also be contacted. The contact can be made on any working days between 10.00 am to 5.00 pm. In case any issue remains unresolved after contacting above officials, the Joint Secretary may be contacted on param170@gmail.com.

The students application window for 2017-18 will close by 20.09.17.  
The Principals authentication window for 2016-17 fresh and renewal records will close by **16.09.2017** and for 2017-18 by **30.09.2017**

Yours sincerely,



Addl. Chief Secretary to Government

Memo No. - 21686 (2) HE/ date 19-8-17

Copy to PS to Secretary, SME / PS to Secretary, SC & ST welfare for kind information of Secretary, SME /Secretary, SC ST welfare.

TBR  
18/8/17  
Joint Secretary

Memo No. 21687 (2) HE/date 19-8-17

Copy to GM, OCAC / CSM technology for information and necessary action.

TBR  
18/8/17  
Joint Secretary